



TOWN OF DOVER

MAYOR AND BOARD OF ALDERMEN

CAUCUS MEETING MINUTES AUGUST 14, 2018 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Absent: Alderwoman Romaine

Also present were Administrator Donald Travisano, Town Attorney Jarrid Kantor and Municipal Clerk Tara Pettoni.

Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

SUNSHINE LAW STATEMENT

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

PUBLIC WORKS PRESENTATION BY DIRECTOR OF PUBLIC WORKS, THOMAS SPRING & GENERAL SUPERVISOR, JEFF GUEVARA

MUNICIPAL CORRESPONDENCE:

1. Received from NJ League of Municipalities—Weekly Update—July 27, 2018
2. Received from NJ League of Municipalities—Weekly Update—August 3, 2018
3. Received from the NJDEP—Re: Army Corps, NJDEP to Host Public Meetings for Flood Risk Study
4. Received from the NJDEP—Re: New Jersey Forest Fire Services Crews Battling Wildfires in Colorado and California
5. Received from the NJDEP—Re: American Chaffseed Restoration
6. Received from Morris County Board of Chosen Freeholders—Re: Remembrance Service & Candlelight Vigil

CONSENT AGENDA

1. Resolution Approving Taxi Cab Driver's Licenses as per Schedule A
2. Resolution Approving Limousine Operator Licenses as per Schedule A
3. Resolution Approving Taxis/Limos
4. Resolution Approving Raffle License—Our Lady Queen of the Most Holy Rosary
5. Resolution Authorizing the Application to Apply and Obtain a Grant from NJDCA for \$335,00 to Provide for Infrastructure Reconstruction for Penn Avenue, Kensington Avenue and Arlene Lane
6. Resolution Adopting the Citizen Participation Plan for Small Cities Community Block Grant for a Public Facilities Project
7. Resolution Adopting a Grant Management Plan For Small Cities Community Block Grant for a Public Facilities Grant Project
8. Resolution Identifying CDBG Fair Housing Officer for Small Cities Community Block Grant for a Public Facilities Projects
9. Resolution Authorizing the Application to Apply and Obtain a Grant from NJDCA for \$200,000 to Rehabilitate Dwelling Units in Selected Target Areas of the Community
10. Resolution Adopting the Citizen Participation Plan for Small Cities Comm. Block Grant for Housing Rehabilitation
11. Resolution Adopting a Grant Management Plan For Small Cities Community Block Grant for Housing Rehabilitation Projects
12. Resolution Identifying CDBG Fair Housing Officer for Small Cities Comm. Block Grant for Housing Rehabilitation Projects
13. Resolution Adopting a Housing Rehabilitation Policy & Procedures Manual for Small Cities Community
14. Resolution Approving a Social Affair Permit (#4) for Casa Puerto Rico

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Approving the Renewal of a Liquor License as per Schedule A
3. Resolution for TWA Approval for Dover Veterans Housing
4. Resolution Authorizing the Execution of an Intergovernmental Agreement with the County of Morris for the Roadway Improvement on the North Sussex Street Bridge
5. Resolution Rejecting all Bids and Authorizing Rebidding for the Town Hall Roof Replacement Project
6. Resolution Authorizing a Contract for Professional Services to Mott McDonald for Water and Sewer Utility GPS Survey and GIS Development in the amount of \$75,000
7. Resolution Authorizing a Contract for Professional Services to Mott McDonald for Engineering Services in the amount of \$19,500
8. Resolution Authorizing a Contract for Professional Services to Maser Consulting for the Design, Permitting, Bidding, Construction Administration and Observation Services for the Mount Fern Water Tank Replacement Project in the amount of \$164,600

REGULAR MEETING MINUTES AUGUST 14, 2018

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Absent: Alderwoman Romaine

Also present were Administrator Donald Travisano, Town Attorney Jarrid Kantor and Municipal Clerk Tara Pettoni.

Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public on any agenda items.

Adrian Ballesteros—11 Julia Terrace—Mr. Ballesteros requested further details regarding the Small Cities hearings and advertising procedures.

Borough of Wharton Resident—Brentwood Gardens—This resident wanted to express his frustration regarding the taxis in Town. He mentioned that it has been difficult for him to catch a fare from the train station.

CONSENT AGENDA:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING TAXICAB DRIVER LICENSES

WHEREAS, applications for taxicab drivers licenses have been made by the people listed on Schedule A attached hereto and made a part hereof; and

WHEREAS, the Police Department of the Town of Dover has reviewed their applications and has advised that there is no prohibition to the issuance of their license; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxi driver licenses for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

SCHEDULE A

CITY LIMO AND TAXI, INC.

Arsenio DeLeon DeLapaz

Steven Sanjuan

ELITE LIMO AND TAXI

Leonardo Valencia-Alzate
Henry Cabera
Marco A. Ordonez

FIRST CLASS OF DOVER

Jorge Gill
Alvaro E. Delgado

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING LIMOUSINE OPERATOR

WHEREAS, application for limousine operator license has been made by the person listed on Schedule A attached hereto and made a part hereof; and

WHEREAS, the Police Department of the Town of Dover has reviewed their application and has advised that there is no prohibition to the issuance of their license; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the limousine operator license for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

SCHEDULE A

FIRST CLASS OF DOVER, INC.

Jose J. Guzman-Calle
Marvin Ortiz

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

AXEL'S EXPRESS TAXI LIMO

2009 LINCOLN	TOWNCAR	OT4548	TAXI #38
2008 CHRYSLER	WAGON	OT4547	TAXI #37

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING A RAFFLE LICENSE

WHEREAS, the below listed organization has applied for a Raffle/Bingo License; and

WHEREAS, such license has been reviewed by the appropriate departments and found to meet with all of the requirements and conditions of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

The below listed raffles for the date set forth following their names are hereby approved:

SCHEDULE A

Our Lady Queen of the Most Holy Rosary

To be held
September 2, 2018
(50/50 Raffle Off-Premise)
RL #1077

**A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE APPLICATION TO APPLY AND OBTAIN A GRANT FROM NJDCA FOR \$335,000 TO
PROVIDE FOR INFRASTRUCTURE RECONSTRUCTION FOR PENN AVENUE, KENSINGTON AVENUE
AND ARLENE LANE**

See attached.

**A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF
THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY ESTABLISHING A CITIZEN
PARTICIPATION PLAN FOR THE SMALL CITIES CDBG PROGRAM**

WHEREAS, the Town of Dover has applied for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs for Town of Dover public facilities projects; and

WHEREAS, the Grant Agreements require the Town of Dover to comply with all federal regulations with respect to citizen participation; and

WHEREAS, the Town of Dover has reviewed the Citizen Participation Plan prepared for Small Cities Community Development Block Grant grantees; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Alderman of the Town of Dover, County of Morris and State of New Jersey, that:

The Citizen Participation Plan developed by the New Jersey Department of Community Affairs, Small Cities CDBG Program, is adopted by the Town of Dover; and

The Town of Dover will follow all regulations set forth in that document throughout the term of the Grant Agreement cited above.

This is to certify that the foregoing Resolution was duly adopted at a regular meeting of the Board of Aldermen held on August 14, 2018.

**A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF
THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY ESTABLISHING A GRANT
MANAGEMENT PLAN FOR THE CDBG PUBLIC FACILITIES PROJECTS**

WHEREAS, the Town of Dover has applied for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs for a public facilities reconstruction project; and

WHEREAS, the Grant Agreement requires the Town of Dover to comply with all federal regulations with respect to grant management; and

WHEREAS, the Town of Dover has reviewed the Grant Management Plan prepared for Small Cities Community Development Block Grant submission; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Alderman of the Town of Dover, County of Morris and State of New Jersey, that:

The Grant Management Plan developed by the New Jersey Department of Community Affairs, Small Cities CDBG Program, is adopted by the Town of Dover; and

The Town of Dover will follow all regulations set forth in that document throughout the term of the Grant Agreement.

This is to certify that the foregoing Resolution was duly adopted at a regular meeting of the Board of Alderman held on August 14, 2018.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY IDENTIFYING A CDBG FAIR HOUSING OFFICER FOR PUBLIC FACILITIES PROJECTS

WHEREAS, the Town of Dover has applied for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs (hereinafter DCA) for a public facilities reconstruction project within the Town of Dover; and

WHEREAS, the public facilities project will be constructed in the Penn Avenue, Kensington Avenue, and Arlene Lane area; and

WHEREAS, the Town of Dover must make efforts to affirmatively further fair housing; and

WHEREAS, the Town of Dover has made assurances in the grant agreement that:

1. It will comply with the Housing and Community Development Act of 1974, as amended, and regulations issued thereto; and
2. It will comply with the Civil Rights Act of 1964, and the regulations issued thereto; and
3. It will comply with the Fair Housing Act of 1968 and will affirmatively further fair housing; and
4. It will comply with the Age Discrimination Act of 1975 and with the Rehabilitation Act of 1973.

NOW, THEREFORE, BE IT RESOLVED that Donald Travisano, Administrator shall be designated as the Fair Housing Officer for the Town of Dover.

BE IT FURTHER RESOLVED that the Fair Housing Officer shall contact the US HUD Regional Office of Housing and Equal Opportunity and the NJ Division of Civil Rights, inform those agencies of his appointment as Fair Housing Officer and request Fair Housing Information; and

BE IT FURTHER RESOLVED that the Fair Housing Officer shall provide fair Housing advisory services and assistance and referral advice to persons requesting such assistance from the Town of Dover; and

BE IT FURTHER RESOLVED that the Town of Dover will publish in the local newspaper of record and post at the Town Hall a public notice announcing the appointment of the Fair Housing Officer and the availability of local fair housing advisory services.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AUTHORIZING THE APPLICATION TO APPLY AND OBTAIN A GRANT FROM NJDCA FOR \$200,000 TO REHABILITATE DWELLING UNITS IN SELECTED TARGET AREAS OF THE COMMUNITY

See attached.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY ESTABLISHING A CITIZEN PARTICIPATION PLAN FOR THE SMALL CITIES CDBG PROGRAM

WHEREAS, the Town of Dover has applied for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs for Town of Dover housing rehabilitation projects; and

WHEREAS, the Grant Agreements require the Town of Dover to comply with all federal regulations with respect to citizen participation; and

WHEREAS, the Town of Dover has reviewed the Citizen Participation Plan prepared for Small Cities Community Development Block Grant grantees; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Alderman of the Town of Dover, County of Morris and State of New Jersey, that:

The Citizen Participation Plan developed by the New Jersey Department of Community Affairs, Small Cities CDBG Program, is adopted by the Town of Dover; and

The Town of Dover will follow all regulations set forth in that document throughout the term of the Grant Agreement cited above.

This is to certify that the foregoing Resolution was duly adopted at a regular meeting of the Board of Aldermen held on August 14, 2018.

**A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF
THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY ESTABLISHING A GRANT
MANAGEMENT PLAN FOR THE SMALL CITIES CDBG PROGRAM**

WHEREAS, the Town of Dover has applied for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs for housing rehabilitation projects; and

WHEREAS, the Grant Agreement requires the Town of Dover to comply with all federal regulations with respect to grant management; and

WHEREAS, the Town of Dover has reviewed the Grant Management Plan prepared for Small Cities Community Development Block Grant submission; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Alderman of the Town of Dover, County of Morris and State of New Jersey, that:

The Grant Management Plan developed by the New Jersey Department of Community Affairs, Small Cities CDBG Program, is adopted by the Town of Dover; and

The Town of Dover will follow all regulations set forth in that document throughout the term of the Grant Agreement.

This is to certify that the foregoing Resolution was duly adopted at a regular meeting of the Board of Alderman held on August 14, 2018.

**A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF
MORRIS, STATE OF NEW JERSEY IDENTIFYING
A CDBG FAIR HOUSING OFFICER**

WHEREAS, the Town of Dover has applied for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs (hereinafter DCA) for housing rehabilitation projects within the Town of Dover; and

WHEREAS, these housing rehabilitation projects will be constructed throughout the Town and directly benefit qualified low to moderate income residents; and

WHEREAS, the Town of Dover must make efforts to affirmatively further fair housing; and

WHEREAS, the Town of Dover has made assurances in the grant agreement that:

1. It will comply with the Housing and Community Development Act of 1974, as amended, and regulations issued thereto; and
2. It will comply with the Civil Rights Act of 1964, and the regulations issued thereto it; and
3. It will comply with the Fair Housing Act of 1968 and will affirmatively further fair housing; and
4. It will comply with the Age Discrimination Act of 1975 and with the Rehabilitation Act of 1973.

NOW, THEREFORE, BE IT RESOLVED that Donald J. Travisano, Town Administrator shall be designated as the Fair Housing Officer for the Town of Dover.

BE IT FURTHER RESOLVED that the Fair Housing Officer shall contact the US HUD Regional Office of Housing and Equal Opportunity and the NJ Division of Civil Rights, inform those agencies of his appointment as Fair Housing Officer and request Fair Housing Information; and

BE IT FURTHER RESOLVED that the Fair Housing Officer shall provide fair Housing advisory services and assistance and referral advice to persons requesting such assistance from the Town of Dover; and

BE IT FURTHER RESOLVED that the Town of Dover will publish in the local newspaper of record and post at the Town Hall a public notice announcing the appointment of the Fair Housing Officer and the availability of local fair housing advisory services.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY ESTABLISHING A POLICIES AND PROCEDURES MANUAL FOR THE SMALL CITIES CDBG PROGRAM

WHEREAS, the Town of Dover has applied for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs for housing rehabilitation projects; and

WHEREAS, the Grant Agreement requires the Town of Dover to comply with all federal regulations with respect to grant management, and the adoption of a Housing Rehabilitation Policy and Procedures Manual; and

WHEREAS, the Town of Dover has reviewed the Housing Rehabilitation Policy and Procedures Manual which has been prepared for Small Cities Community Development Block Grant submission; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Alderman of the Town of Dover, County of Morris and State of New Jersey, that:

The Housing Rehabilitation Policy and Procedures Manual developed by the Town of Dover for the New Jersey Department of Community Affairs, Small Cities CDBG Program, is adopted by the Town of Dover; and

The Town of Dover will follow all regulations set forth in that document throughout the term of the Grant Agreement.

This is to certify that the foregoing Resolution was duly adopted at a regular meeting of the Board of Alderman held on August 14, 2018.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING A SOCIAL AFFAIRS PERMIT

WHEREAS, Casa Puerto Rico, Inc., filed an application for their **fourth** Special Permits for Social Affairs to be held at the 50 W. Blackwell Street; and

WHEREAS, Casa Puerto Rico, Inc., a non-profit organization is permitted to have twenty-five events per year; and

WHEREAS, the Police Chief will determine what special conditions if any are needed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the following applications for Alcoholic Beverage Social Affairs Permit(s) be approved:

1. Casa Puerto Rico, Inc. is approved for a Labor Day Celebration (#4) to be held on Saturday, September 1, 2018 from 8:00 pm through 2:00 am.
2. This approval is conditioned upon security satisfactory to the Town of Dover Chief of Police being in place for this event.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman O'Connor passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None **Absent: Alderwoman Romaine** **Abstained: None**

RESOLUTIONS:

BILLS LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$2,177.34
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$674,407.71
GENERAL CAPITAL ACCT claims in the amount of:	\$480,989.80
WATER UTILITY RESERVE ACCT claims in the amount of:	\$2,177.33
WATER UTILITY ACCT claims in the amount of:	\$82,525.02
WATER CAPITAL ACCT claims in the amount of:	\$19,075.00
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$2,897.46
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$38.40
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$2,105.30
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$55,316.00
COAH TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$1,321,709.36

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$5,264.96
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$235.03
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$589.68
TOTAL CLAIMS PAID	\$6,089.67
TOTAL BILL LIST RESOLUTION	\$1,327,799.03

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald & O'Connor
Nays: None Absent: Alderman MacDonald
Abstained: Aldermen Toth & Camacho & Mayor Dodd**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING THE RENEWAL OF ALCOHOLIC BEVERAGE LICENSES**

WHEREAS, the herein named duly filed applications for renewal of their Alcoholic Beverage Licenses for their respective premises as shown on Schedule A for July 1, 2018 to June 30, 2019; and

WHEREAS, no objections have been received from the public; and

WHEREAS, the required fees have been paid and all premises have been inspected and approved by the Police Department, Board of Health and the Bureau of Fire Prevention.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that said applications be approved and that the respective licenses be granted; and

BE IT FURTHER RESOLVED that the Town Clerk or Director in the case of a conflict license be and hereby is authorized to issue license certificates accordingly as listed below.

2018/2019 LIQUOR LICENSES

D RUEDA LLC	SIX WEST BAR & GRILL 6 W. BLACKWELL ST.	1409-33-009-003
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Alderman Camacho has moved the foregoing resolution be adopted and duly seconded by Alderman MacDonald by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None**

**RESOLUTION CONSENTING TO THE ENDORSEMENT OF TREATMENT WORKS APPROVAL
APPLICATION OF DOVER VETERANS URBAN RENEWAL HOUSING ASSOCIATES, LLC FOR THE
SEWER CONNECTION OF DOVER VETERANS HOUSING LOCATED AT BLOCK 1219, LOT 2;
THOMPSON AVENUE**

WHEREAS, the Town of Dover Planning Board approved the Preliminary and Final Site Plan of Dover Veterans Housing at Block 1219, Lot 2; Thompson Avenue (Project) in the Town of Dover (Application No. P17-01 and P18-03); and

WHEREAS, the Project will generate an estimated sewer flow of 16,425 Gallons per day (GPD) (0.0164 MGD) through a proposed new 6" PVC lateral Connection to the Town of Dover 10" PVC Sewer Main along the north side of the property.; and

WHEREAS, the Connection will tie into the existing sewer main on the north side of the property with ultimate discharge to the Rockaway Valley Regional Sewerage Authority Treatment Plant; and

WHEREAS, NJSA 7:14A-22, et seq. requires a Treatment Works Approval (TWA) from the New Jersey Department of Environmental Protection (NJDEP) for any increase in conveyance of 8,000 GPD or more; and

WHEREAS, the Town Engineer has reviewed the Project and recommends approval of the connection; and

WHEREAS, the NJDEP TWA application requires a Resolution from the Governing Body authorizing signature by the Town Engineer of the TWA Application; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Mayor and Board of Aldermen of the Town of Dover hereby approves the TWA Application of Dover Veterans Urban Renewal Housing Associates, LLC for 16,425 Gallons per day (GPD) (0.0164 MGD) through a proposed new 6” PVC lateral Connection to the Town of Dover 10” PVC Sewer Main along the north side of the property as depicted on the approved Site Plans, and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover hereby authorizes the Town Engineer to execute the TWA Application on behalf of the Town of Dover and attach this Resolution to said Application.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman Camacho by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O’Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None

AUTHORIZING THE MAYOR TO EXECUTE THAT CERTAIN INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF DOVER AND THE COUNTY OF MORRIS RELATIVE TO THE SPRAY APPLIED MEMBRANE WATERPROOFING SERVICES FOR THE ROADWAY IMPROVEMENT ON THE N. SUSSEX STREET BRIDGE (MC BR#1021)

WHEREAS, the Town of Dover (the “Town”) is desirous to engage in Highway Roadway Improvement on N. Sussex St., Warren St. & Bassett Highway (collectively, the “Project”); and

WHEREAS, the Town as part of the Project may need Spray Applied Membrane Waterproofing Services (If and Where Directed) on the N. Sussex St. Bridge (MC Br#1021); and

WHEREAS, the Town and the County of Morris (the “County”) desire to enter into an Agreement for the Spray Applied Membrane Waterproofing Services (If and Where Directed), relative the Project (the “Agreement”); and

WHEREAS, the County has agreed to reimburse the Town for Spray Applied Membrane Waterproofing (If and Where Directed); and

WHEREAS, the request for bids was advertised and submissions were received with the lowest bidder being Cifelli & Son General Construction, Inc., 4 Copalla Street, Nutley, New Jersey 07110; and

WHEREAS, the amount of the bid for Bid Item 13-MC was \$10.00 per square yard (the “Unit Bid Price”) which equates to a total amount of three-thousand, six hundred dollars (\$3,600.00) for the 360 square yards estimated for the Project; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, the following:

The Mayor and Board of Aldermen acknowledge and consent to the execution of that certain Intergovernmental Agreement attached hereto as Exhibit “A”, and hereby authorize Mayor, James P. Dodd, to execute such Agreement.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman O’Connor by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O’Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY REJECTING ALL BIDS RECEIVED FOR THE TOWN HALL ROOF REPLACEMENT PROJECT AND AUTHORIZING THE PROJECT BE REBID

WHEREAS, on June 20, 2018, the Town of Dover opened sealed bids for the Town Hall Roof Replacement Project; and

WHEREAS, the four lowest numerical bids were:

1. White Rock Corporation - \$180,000;

2. VMG Group - \$180,000;
3. Frank Cyrwus, Inc. - \$180,000; and
4. Journey Contracting Co., Inc. - \$196,630.00.

WHEREAS, after a technical review by the consulting Architect, the Musial Group, and upon consultation with the Town Engineer and Town Administrator/Qualified Purchasing Agent, it was determined that the three lowest bids were not responsive. It was further determined that the language of the technical specifications was confusing and resulted in bids substantially lower than the engineering estimate for the project. It is believed that absent revisions to the specifications, cost overruns and add-ons would result in amounts greater than the engineer's estimate for the project; and

WHEREAS, it is the opinion of the Town Administrator, consulting Architect and Town Engineer that all bids should be rejected and the project should be rebid so that the technical specifications can be substantially revised; and

WHEREAS, pursuant to N.J.S.A. 40A:11-13.2, Rejection of bids; reasons - a contracting unit is authorized to reject all bids if it wishes to substantially revise the specifications for the goods or services; now, therefore, be it

RESOLVED that the Town of Dover hereby rejects all bids received on June 20, 2018 for the Town Hall Roof Replacement Project pursuant to the exception set forth in N.J.S.A. 40A:11-13.2; and be it

FURTHER RESOLVED that the Town of Dover authorizes the specifications to be substantially revised and the project to be rebid.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None **Absent: Alderwoman Romaine** **Abstained: None**

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR
ENGINEERING SERVICES TO MOTT MCDONALD FOR WATER AND SEWER UTILITY GPS SURVEY
AND GIS DEVELOPMENT IN THE AMOUNT OF \$75,000

WHEREAS, the Town of Dover has a need to contract for professional services for Engineering Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq. for water and sewer utility GPS and GIS development; and

WHEREAS, the Town Administrator, Town Engineer and Water Commission recommend that Mott McDonald is qualified to perform this work on behalf of the Town of Dover; and

WHEREAS, the Town Administrator recommends the award of a contract to Mott McDonald, 111 Wood Avenue South, Iselin, New Jersey 08830, under a fair and open process, for a one year period at a cost not to exceed \$75,000.00 unless further authorized by the governing body; and

WHEREAS, the Town Administrator recommends the award of a contract to Mott McDonald, 111 Wood Avenue South, Iselin, New Jersey 08830, under a fair and open process, for a one year period at a cost not to exceed \$19,500.00, unless further authorized by the governing body; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Mott McDonald for the work described above, for a one year period, at a cost not to exceed \$75,000.00; and

BE IT FURTHER RESOLVED that the appointment for Engineering Services for the Town of Dover is made as a professional service under the provisions of the Local Public Contracts Law because Engineers are a recognized profession, licensed and regulated by law; and

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman O'Connor by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR
ENGINEERING SERVICES TO MOTT MCDONALD FOR THE DEPLOYMENT OF A FIELD INSPECTION
TOOL AND MAINTENANCE OF A UTILITY ASSET INSPECTION PROGRAM UTILIZING ARCGIS
ONLINE IN THE AMOUNT OF \$19,500.00**

WHEREAS, the Town of Dover has a need to contract for professional services for Engineering Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq. to assist the Town in developing and maintaining a utility asset inspection program utilizing ArcGIS Online; and

WHEREAS, the Town of Dover recently completed the development of a GIS database of the water utility assets for the water master plan project. The Town wishes to take advantage of existing software entitlements and deploy the GIS in the field and develop asset inspection forms using the ESRI ArcGIS Online platform with the Collector for ArcGIS application on tablet devices. The inspection forms developed under this scope will meet the recently passed Water Quality Accountability Act asset inspection and record keeping requirements; and

WHEREAS, the Town Administrator, Town Engineer and Water Commission recommend that Mott McDonald is qualified to perform this work on behalf of the Town of Dover; and

WHEREAS, the Town Administrator recommends the award of a contract to Mott McDonald, 111 Wood Avenue South, Iselin, New Jersey 08830, under a fair and open process, for a one year period at a cost not to exceed \$19,500.00, unless further authorized by the governing body; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Mott McDonald for the work described above, for a one year period, at a cost not to exceed \$19,500.00; and

BE IT FURTHER RESOLVED that the appointment for Engineering Services for the Town of Dover is made as a professional service under the provisions of the Local Public Contracts Law because Engineers are a recognized profession, licensed and regulated by law; and

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR
ENGINEERING SERVICES TO MASER CONSULTING, P.A. FOR THE DESIGN, PERMITTING, BIDDING
AND CONSTRUCTION ADMINISTRATION, AND OBSERVATION SERVICES FOR THE MOUNT FERN
STORAGE TANK IN THE AMOUNT OF \$164,600.00**

WHEREAS, the Town of Dover has a need to contract for professional services for Engineering Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq. to assist the Town in the design, permitting, bidding, construction administration and services for the Mount Fern Storage Tank; and

WHEREAS, the Town Administrator, Town Engineer and Water Commission recommend that Maser Consulting, P.A. is qualified to perform this work on behalf of the Town of Dover; and

WHEREAS, the Town Administrator recommends the award of a contract to Maser Consulting, P.A., 331 Newman Springs Road, Suite 203, Red Bank, New Jersey 07701, under a fair and open process, for a one year period at a cost not to exceed \$164,600.00, unless further authorized by the governing body; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Maser Consulting, P.A. for the work described above, for a one year period, at a cost not to exceed \$164,600.00; and

BE IT FURTHER RESOLVED that the appointment for Engineering Services for the Town of Dover is made as a professional service under the provisions of the Local Public Contracts Law because Engineers are a recognized profession, licensed and regulated by law; and

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman O'Connor by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None

Mayor Dodd opened the meeting to the public.

Dominic Timpani—2 Elm Street—Mr. Timpani apologized to Alderwoman Blackman. He addressed the Mayor's website and

Adrian Ballesteros—11 Julia Terrace—Mr. Ballesteros raised questions regarding the Town Newsletter and the Mayor's website.

Sandra Wittner—15 Harvard Street—Ms. Wittner spoke about the Mayor's website and conveyed how she felt regarding the site.

Camille Malanka—89 Sammis Avenue—Ms. Malanka addressed the Mayor regarding his actions and the Primary Election.

Robin Kline—49 Jackson Avenue—Ms. Kline expressed her gratitude towards to the Mayor and Board of Aldermen as well as the Department of Public Works.

Robert Sperry—Town of Dover Fire Chief—58 North Essex Street—Mr. Sperry wanted to commend the Department of Public Works for rescuing a cat that was stuck in a tree using their bucket truck.

Mayor Dodd made the motion to adjourn at 8:05 PM and Alderman MacDonald the motion and duly seconded and passed it by the following voice vote.

Respectfully submitted,

Tara Pettoni, Municipal Clerk